
MINUTES OF THE REGULAR COUNCIL MEETING OF JULY 14, 2026

Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

PRESENT: Reeve Gerry Ritz
Division 1 Councillor Jim Range
Division 2 Councillor Gordon Spencer
Division 3 Councillor Rob Blais
Division 4 Councillor Ken Hergott
Division 5 Councillor Lane Nedelec
Chief Administrative Officer Shiloh Bronken

REGRETS: Division 6 Councillor Victor Hamm

DELEGATIONS: 9:10 a.m. Kerry Robertson, Municipal Foreman
Taylor Roberts, Maintenance Supervisor
9:15 a.m. Robert Mitchell, Mitchell Bros. Excavating
11:00 a.m. Susan Stevenson, Municipal Planner
Robin Bloski, Northbound Planning
11:40 a.m. Janessa Macnab, North Saskatchewan River Municipal Health Holdings Inc.

CALL TO ORDER: Reeve Gerry Ritz called the meeting to order at 9:00 a.m.

AGENDA

0434 – 26 HERGOTT That the July 14, 2026 agenda be accepted as circulated.

CARRIED

MINUTES

0435 – 26 SPENCER That the June 23, 2026 meeting minutes be approved as circulated.

CARRIED

Kerry Robertson, Municipal Foreman and Taylor Roberts, Maintenance Supervisor joined the meeting at 9:10 a.m.

ROAD MAINTENANCE AGREEMENT RM499-2026-03A MITCHELL BROS. EXCAVATING

0436 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 enter into an amended Road Maintenance Agreement with Mitchell Bros. Excavating to haul approximately 45,000 tonnes of clay during June 30 to July 31, 2026, from clay pits located on and around SW 01-53-21-W3 to SW 26-56-21-W3. Furthermore, the following conditions apply:

- No hauling will be permitted on Fridays after 3:00 p.m.
- Hauling will only be permitted on weekends, subject to review and the RM reserves the right to restrict hauling on weekends should there be complaints from ratepayers, between the following hours:
 - o Saturdays – 9:00 a.m. to 6:00 p.m.
 - o Sundays – 6:00 a.m. to 3:00 p.m.
- Provide a pilot truck on Township Road 530 [Grid 796] adjacent to SW 01-53-21-W3.
- Revised location for Turning signage at the intersection of Range Road 3211 with Township Road 530.
- Water the intersection of Range Road 3214 and Township 534.

CARRIED

2026 GRAVEL CRUSHING AGREEMENT – CORMACK AND JOHNSON PIT A

- 0437 – 26 NEDELEC** That the Rural Municipality of Mervin No. 499 approves the request of the Municipal Foreman to adjust the quantities of 1-inch type traffic gravel per 2026 Gravel Crushing Agreement between the following locations NW 09-51-19-W3 (Cormack Pit) and NW 31-51-19-W3 (Johnson Pit A), with the combined total not to exceed the original 75,000 cubic yards.

CARRIED

2026 GRAVEL CRUSHING AGREEMENT ADDENDUM #1 – KIRSCH CONSTRUCTION (2008) LTD.

- 0438 – 26 RANGE** That the Rural Municipality of Mervin No. 499 agrees and authorizes the Reeve and Chief Administrative Officer to sign Addendum #1 that provides for the addition of Clause #17. Force Majeure/Weather and Uncontrollable Delay, for the 2026 Gravel Crushing Agreement with Kirsch Construction (2008) Ltd. for crushing of 75,000 cubic yards of 1-inch type traffic gravel.

CARRIED

UNORGANIZED HAMLET OF SANDY POINT ACCESS ROAD

- 0439 – 26 NEDELEC** That the Rural Municipality of Mervin No. 499 completes a parcel survey for the access road of the Unorganized Hamlet of Sandy Point, known as Township Road 534 that runs in an easterly direction from Range Road 3205. Furthermore, RMI Inc. be engaged to complete a preliminary road design.

CARRIED

SASKENERGY WR#390180 TURTLE LAKE & BRIGHTSAND LAKE SYSTEM ENHANCEMENT

- 0440 – 26 BLAIS** That the Rural Municipality of Mervin No. 499 approves the proposed gas pipeline installation required for Turtle Lake and Brightsand Lake System Enhancement at Sections 5 & 6, 53-20-W3 and that Administration to sign off on page 2 of 3 for this location.

CARRIED

SASKPOWER TREE MAINTENANCE NEAR THE POWER LINE RIGHT-OF-WAY – HAMLET OF MOWERY BEACH

- 0441 – 26 RITZ** That the Rural Municipality of Mervin No. 499 supports the SaskPower Tree Maintenance near the power line right-of-way in the Hamlet of Mowery Beach on R1 – Parcel No. 128256734 and R2 – Parcel No. 128214536 with the following conditions:
- Advance notice provided to the RM of start date;
 - Provision of the SaskPower Onsite Contract prior to the start date; and
 - Engagement with the hamlet board prior to work commencing.

CARRIED

MUNICIPAL FOREMAN – TIME OFF REQUEST

- 0442 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 acknowledges and supports the Time Off Request for the Municipal Foreman beginning July 27, 2026 and returning on August 10, 2026.

CARRIED

PUBLIC WORKS UPDATE

- 0443 – 26 SPENCER** That the Rural Municipality of Mervin No. 499 accepts the Public Works Report as presented and discussed by Municipal Foreman Kerry Robertson and Maintenance Supervisor Taylar Roberts.

CARRIED

Kerry Robertson, Municipal Foreman and Taylar Roberts, Maintenance Supervisor left the meeting at 10:52 a.m.
Susan Stevenson, Municipal Planner and Robin Boski of Northbound Planning joined the meeting at 10:55 a.m.

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PUBLIC HEARING

0444 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 recess the July 14, 2026 regular meeting at 10:59 a.m. to move into a Public Hearing.

CARRIED

Virtual Meeting Link: <https://teams.microsoft.com/l/meetup-join>

Leslie Wilmot joined the Public Hearing by virtual means at 10:59 a.m. and left at 11:10 a.m.

Melissa Butler joined the Public Hearing by virtual means at 11:12 a.m. and left at 11:23 a.m.

Shelley Nichol joined the Public Hearing in person at 11:14 a.m. and left at 11:23 a.m.

RECONVENE REGULAR MEETING

0445 – 26 RANGE That the Rural Municipality of Mervin No. 499 resumes the open session of the July 14, 2026 Council Meeting at 11:20 a.m.

CARRIED

BYLAW 2026-08 TO PROVIDE FOR CLOSING OF A MUNICIPAL ROAD, STREET, AND INTERSECTION

0446 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 completes first reading of Bylaw 2026-08 to Provide for the Closing of a Municipal Road, Street, and Intersection at the July 14, 2026 regular meeting.

CARRIED

DISCRETIONARY USE PERMIT FOR A TEMPORARY ACCESSORY DWELLING – NE 10-54-19-W3

0447 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 approves the Discretionary Use Permit for a temporary accessory dwelling located at NE 10-54-19-W3 subject to the following conditions:

- Entering into a Memorandum of Understanding for a Caretaker Home; and
- An approved Subdivision Application by Community Planning, Ministry of Government Relations.

CARRIED

DISCRETIONARY USE PERMIT FOR A MOVE-IN RESIDENTIAL DWELLING, LOT 1, BLOCK 11, PLAN 102164802 CBSS

0448 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 approves the Discretionary Use Permit for a move-in residential dwelling onto Lot 1, Block 11, Plan 102164802 in the Hamlet of Crystal Bay Sunset. Furthermore, a Real Property Survey Report will be required upon the completion of the development.

CARRIED

DISCRETIONARY USE PERMIT FOR A SINGLE DETACHED DWELLING – PARCEL A, PLAN 102315541 NE 03-51-20-W3

0449 – 26 SPENCER That the Rural Municipality of Mervin No. 499 approves the Discretionary Use Permit for a Single Detached Dwelling on Parcel A, Plan 102315541 in NE 03-51-20-W3 subject to the following condition:

- That once the new dwelling is constructed and has been approved for occupancy that the kitchen facilities in the existing dwelling (transitioning to a garage) are removed within six (6) months.

CARRIED

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DISCRETIONARY USE PERMIT FOR A TEMPORARY RV AS PRINCIPAL USE

- 0450 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 approves the Discretionary Use Permit for a temporary RV as a Principal Use for:
- #260029-058, Lot 16, Block 4, Plan 101926379 SAND;
 - #260029-005, Lot 6, Block 3, Plan 86B05598 SSVB; and
 - #260032-006, Lot 18, Block 3, Plan 61B06441 SSVB.
- CARRIED**

JULY 14, 2026 DEVELOPMENT REPORT – NORTHBOUND PLANNING

- 0451 – 26 RANGE** That the Rural Municipality of Mervin No. 499 accepts the July 14, 2026 Development Report presented by Robin Bloski of Northbound Planning, as circulated and discussed.
- CARRIED**

PARCEL B1, PLAN 84B02764, PARCEL RECLASSIFICATION, IN THE HAMLET OF SUNSET VIEW BEACH

- 0452 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 TABLES reclassification of Parcel B1, Plan 84B02764 in the Hamlet of Sunset View Beach to the July 28, 2026 regular meeting.
- CARRIED**

Susan Stevenson, Municipal Planner and Robin Bloski of Northbound Planning left the meeting at 11:35 a.m.
Janessa Macnab, North Saskatchewan River Municipal Health Holdings Inc. Administrator joined the meeting at 11:40 a.m.

RECESS

- 0453 – 26 BLAIS** That the Rural Municipality of Mervin No. 499 recess the July 14, 2026 meeting at 11:58 a.m.
- CARRIED**

RECONVENE MEETING

- 0454 – 26 RANGE** That the Rural Municipality of Mervin No. 499 reconvenes the July 14, 2026 meeting at 12:34 p.m.
- CARRIED**

RM POLICY REVIEW

- 0455 – 26 NEDELEC** That the Rural Municipality of Mervin No. 499 adopts the following policies as circulated and discussed:
- Convention and Workshop Attendance: Municipal Employees;
 - Election (Hamlet);
 - Hamlet Board Member;
 - Human Resources Total Compensation/Recognition;
 - Municipal Land Alteration;
 - Planning File Management;
 - Planning Staff Management Procedure; and
 - Tax.
- CARRIED**

NORSASK BOARD SERVICES

- 0456 – 26 RITZ** That the Rural Municipality of Mervin No. 499 acknowledges the correspondence sent on June 24, 2026 advising of Court of Appeal orders granting leave to appeal to the Court the Saskatchewan Municipal Board decisions for appeals in 2022, 2023, and 2024.
- CARRIED**

NORTHWEST COMMUNITY SAFETY SERVICES INC.

0457 – 26 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges receipt of the reports submitted by Sgt. Philip Bueckert, Community Safety Officer, as circulated and discussed.
CARRIED

TOWN OF TURTLEFORD REQUEST FOR USE OF BOARD ROOM FOR AN EMERGENCY OPERATIONS CENTRE

0458 -26 RANGE That the Rural Municipality of Mervin No. 499 supports the use of the RM Board Room, if available, as a designated Emergency Operations Centre (EOC) for the Town of Turtleford in the event that the Town declares a State of Emergency specifically related to a power outage or other situation that renders the Town's primary EOC location unusable.
CARRIED

HAMLET BOARD MEETING MINUTES

0459 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges receipt of the minute submissions and policy documents provided by the Hamlet Boards for the following:
- Kopps Kove: June 28, 2026; and
- Sunset View Beach: June 29, 2026.
CARRIED

CONTRACTOR AGREEMENT – GRASS CUTTING

0460 – 26 RANGE That the Rural Municipality of Mervin No. 499 enters into a Grass Cutting Contract with Trent Turn for the Hamlet of Aspen Cove, as recommended by the Hamlet Board.
CARRIED

JUNE 2026 WATER TREATMENT PLANT DAILY LOGS

0461 – 26 BLAIS That the Rural Municipality of Mervin No. 499 acknowledges receipt of the June 2026 Daily Water Logs, as submitted by the Operators for the following hamlets:
- Evergreen Acres;
- Livelong; and
- Spruce Lake.
CARRIED

EVERGREEN ACRES SEWAGE LAGOON INSPECTION REPORT

0462 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 acknowledges receipt of the Evergreen Acres Sewage Lagoon Inspection Report as submitted by Rick Matthews.
CARRIED

SUNSET VIEW BEACH PUBLIC UTILITY BOARD WATERWORKS COMPLIANCE INSPECTION REPORT

0463 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges the Waterworks Compliance Inspection completed on June 25, 2026, by Kris Dushire of Water Security Agency for the Sunset View Beach Waterworks.
CARRIED

HAMLET OF TURTLE LAKE SOUTH BAY COMPENSATION REQUEST

0464 – 26 RITZ That the Rural Municipality of Mervin No. 499 denies the request of the Hamlet of Turtle Lake South Bay for compensation related to unreimbursed West Yellowhead Waste Resource Authority service charges.
CARRIED

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CORRESPONDENCE OF JULY 14, 2026

0465 – 26 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges and files the list of correspondence as presented by Administration at the July 14, 2026 regular meeting.

CARRIED

ACCOUNTS FOR PAYMENT AS OF JULY 14, 2026

0466 – 26 RANGE That the Rural Municipality of Mervin No. 499 approves the List of Accounts for Approval being cheque #28162 to #28232 (\$601,546.90), manual cheques 1762-Man to 1782-Man (\$175,972.87) and Payroll (\$112,108.79) totaling \$889,628.56, as presented.

CARRIED

STATEMENT OF FINANCIAL ACTIVITIES AS OF JUNE 30, 2026

0467 – 26 BLAIS That the Rural Municipality of Mervin No. 499 acknowledges receipt of the Statement of Financial Activities as of June 30, 2026 as circulated and discussed.

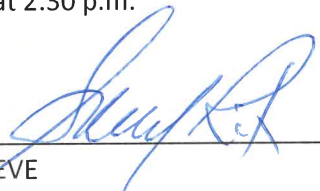
CARRIED

ADJOURNMENT

0468 – 26 RANGE That the July 14, 2026 meeting be adjourned at 2:30 p.m.

CARRIED


CHIEF ADMINISTRATIVE OFFICER


REEVE